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| 4809 Memorial Highway, Tampa Florida 33634 813-517-1740  FALL 2023  STUDENT ENROLLMENT AGREEMENT  **PROGRAM TITLE: ORTHOTICS AND PROSTHETICS MASTERS**  **DEGREE CONFERRED: MASTER OF SCIENCE**  THIS AGREEMENT, TOGETHER WITH THE INTERNATIONAL INSTITUTE OF ORTHOTICS AND PROSTHETICS’ CATALOG, CONSTITUTES  A BINDING CONTRACT BETWEEN THE STUDENT AND THE INTERNATIONAL INSTITUTE OF ORTHOTICS AND PROSTHETICS UPON  ACCEPTANCE BY THE INTERNATIONAL INSTITUTE OF ORTHOTICS AND PROSTHETICS. READ APPLICATION THOROUGHLY BEFORE ANSWERING QUESTIONS  $50.00 APPLICATION FEE (non-refundable) | | | |
| Personal Information | | | |
| Name: | | | Gender: |
| Date of birth: | Driver License Number: | | SSN: |
| Email Address: | | | Phone: |
| Current address: | | | |
| City: | State: | | ZIP Code: |
| Mailing Address: | | | |
| City: | | State: | ZIP Code: |
| Bachelor’s Degree Major (field of study): School: | | | Date Conferred: |
| Veteran: Yes No | Active Duty: Yes No | | Branch: N/A |
| Program Title: Orthotics and Prosthetics Master’s Degree Conferred: Master of Science  Program Start Date: August 21,2023 Program End Date: December 6,2024 Program Length: 16 Months Program Credit Hours: 49  Class Schedule: Full Time International Institute of Orthotics and Prosthetics hours of operation are 8:00 AM to 5:30 PM Monday thru Friday, and classes will be held from 8:30 AM – 5:30 PM Monday thru Friday.   |  |  | | --- | --- | | Semester 1 Tuition: $12,000.00  Books and Fees: 3,000.00 |  | | Semester 2 Tuition: $13,500.00 **\*$36.00 Academy of Orthotics membership fee (subject to change)**  Fees: 1,100.00 |  | | Semester 3 Tuition: $19,540.00  Fees 300.00 |  | | Semester 4 Tuition: $ 5,000.00 **\*75.00 graduation application fee, variable graduation fees for regalia and guests**  Fees: 100.00 |  | | Total Tuition: $50,040.00  Total Fees: 4,500.00  Application Fee: 50.00  Total Cost of Attendance: $54,540.00 |  |   **Upon acceptance to the program a $750.00 non-refundable deposit is due with submittal of Letter of Intent and will be applied to semester one tuition**. | | | |
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| **METHODS OF PAYMENT** |
| [] Full payment at time of signing enrollment agreement.  [] Full balance paid prior to starting date.  [] Semester one tuition plus books and materials at time of signing enrollment agreement. Each additional semester will be paid in full prior to the start date of that semester.  [] Semester one tuition plus books and materials prior to program start date. Each additional semester will be paid in full prior to the start   date of that semester.  **FINANCIAL AID IS NOT AVAILABLE FOR THIS PROGRAM**  Acceptable forms of payment: Checks, Credit Cards (4% convenience fee), ACH Bank Transfer (2% convenience fee)  \*\*\*Delinquent payment fee of $15.00 will apply to any overdue payments and a returned check fee of $25.00 will apply for any returned checks\*\*\* |
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| FALL 2023 STUDENT ENROLLMENT AGREEMENT continued  **PROGRAM TITLE: ORTHOTICS AND PROSTHETICS MASTERS**  **DEGREE CONFERRED: MASTER OF SCIENCE**  **This agreement constitutes a binding Contract between the Student and  the International Institute of Orthotics and Prosthetics.** | |
| CANCELLATION AND REFUND POLICY | |
| Name: Date: | |
| Should a student’s enrollment be terminated or cancelled for any reason, all refunds will be made according to the following refund schedule:  1. Cancellation can be made in person, by electronic mail, by Certified Mail or by termination.  2. After signing the enrollment agreement and making initial payment, all monies will be refunded if the International Institute of Orthotics and Prosthetics does   not accept the applicant or if the student cancels before the first class, the application fee is non-refundable.  3. Withdrawal from International Institute of Orthotics and Prosthetics within 1 week of the start of the semester will result in a full refund of tuition, books and supplies that may be returned to the institution.  4. Withdrawal after 1 week of the start of the semester will result in forfeit of all tuition and fees.  5. Refunds will be made within 30 days of termination of students’ enrollment or receipt of Cancellation Notice from student.  6. If the student is not in attendance for the first 3 days of the semester they are automatically drooped from the program and receive a full refund (excluding all non-refundable fees.) | |
| GROUNDS FOR TERMINATION | |
| I agree to comply with the rules and policies and understand that the school shall have the right to terminate this contract and my enrollment at any time for violation of rules and policies as outlined in the catalog. I understand that the school reserves the right to modify the rules and policies, and that I will be advised of any, and all modifications. | |
| GRADUATION REQUIREMENTS | |
| I understand that in order to graduate from the program and to receive a Master of Science Degree in Orthotics and Prosthetics, I must successfully complete the required number of scheduled credit hours as specified in the catalog and on the Student Enrollment Agreement, pass coursework with a 3.0 GPA and satisfy all financial obligations to the school. | |
| EMPLOYMENT PLACEMENT SERVICES | |
| I understand that the Institute of Orthotics and Prosthetics has not made and will not make any guarantees of employment or salary upon my graduation. The Institute of Orthotics and Prosthetics will provide me with placement assistance, which will consist of identifying employment opportunities, if any, and advise me on appropriate means of attempting to realize these opportunities. | |
| REGULATION AND ACCREDITATION | |
| The Orthotics and Prosthetics Master’s Program is accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP)**​** 9355 113th Street N #7709 Seminole, Florida 33775 phone:727-210-2350 [email: mail@caahep.org](mailto: email:%20mail@caahep.org) website: <https://www.caahep.org/>as well as theNational Commission of Orthotic and Prosthetic Education (NCOPE) the regulatory organization for Orthotics and Prosthetics address: 330 John Carlyle St. – Suite 200 Alexandria, VA 22314 phone: (703) 836-7114 website: <https://ncope.org/> through our partnership with FIU (Florida International University.) | |
| AFFIRMATION AND SIGNATURE | |
| This contract contains the entire agreement between the International Institute of Orthotics and Prosthetics and the undersigned and no further modification or representation except as herein expressed in writing will be recognized.  NOTICE TO PROSPECTIVE STUDENTS: DO NOT SIGN THIS CONTRACT BEFORE YOU HAVE READ IT OR IF IT CONTAINS ANY BLANK SPACES. ALL SIGNERS HAVE RECEIVED AND READ A COPY OF THE BINDING DOCUMENT AND CATALOG, available here <https://iiofoandp.org/> by clicking on the apply now link. | |
| Applicant Signature | Date: |
| IIOP Admissions Signature | Date: |

DISCLAIMER: Discounts will not be given to students paying their full tuition balance in advance.